



STUDY ABROAD APPLICATION FORM

FOR INCOMING STUDENTS TO THE UNIVERSITY OF THE COMMONWEALTH CARIBBEAN

1. PERSONAL DETAILS

Title: MR MISS MRS

GENDER: MALE FEMALE

Family Name (as stated in passport):

Given Name(s):

Mobile/Cell: () _____

Email 1:

Email 2:

Country of Birth: _____ Date of Birth: _____ / _____ / _____

DD MM YYYY

Do you have a disability for which additional assistance is required? Yes No (If yes, please attach a separate document outlining disability)

2. ADDRESS FOR CORRESPONDENCE

Number and Street:

Town: _____ State/Province: _____

Country: _____ Postcode/Zip code: _____

3. CURRENT STUDIES IN YOUR HOME COUNTRY

Institution: _____ Country: _____

Degree Programme: _____ Major Field of Study: _____

4. DURATION OF STUDY ABROAD PROGRAMME One semester Two semesters Other _____

Intended Commencement Date: Semester 1 (Sep – Dec) Semester 2 (Jan – Apr) Semester 3 (May – Jul)

Other _____ Year YYYY

5. MODULE/COURSE PREFERENCE

List your preferred modules/courses/units of study. Visit our website at ucc.edu.jm to see curriculum maps.

- Check the prerequisites of modules
- Write module names in full.
- Select at least 6 preferences to ensure you have enough for a full time load and available courses at UCC.
- If you are attending a special study programme (e.g. 3-week Summer Study), select minimum three courses.

Preferences	Course name	Course code	Commencing semester and year
Example:	International Business Management	MGT402	Semester 1, 2017
1st Preference			
2nd Preference			
3rd Preference			
4th Preference			
5th Preference			
6th Preference			
7th Preference			

6. ENGLISH LANGUAGE PROFICIENCY

If English is not your current language of tuition, then you must provide documentary evidence of your English language proficiency to UCC English language requirements.

- Is English your first language? Yes No
- Have you sat an IELTS or TOEFL test? Yes No (If yes, please attach)
- Do you have other documentation (e.g. letter of recommendation) Yes No (if yes, please attach)
- Will you study English at UCC prior to commencing your exchange/study abroad? Yes No

7. DECLARATION

I _____ (Applicant's full name in BLOCK LETTERS)

- declare that the information and supporting documentation provided is true and complete;
- acknowledge that the University of the Commonwealth Caribbean reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information;
- understand and accept that I must abide by all terms and conditions of my visa;
- am able to make arrangements to fund my studies;
- am fully responsible for my educational and living expenses while studying at UCC;
- agree to advise the University within 5 days of any subsequent changes to my residential address;
- authorise UCC to obtain further relevant information if necessary;
- authorise UCC to provide state agencies with information about my address and details of enrolment; and
- have read, understood and accept the above conditions.

Please tick here to acknowledge the declaration: _____ Date: ____/____/____
DD MM YYYY

8. APPLICATION CHECKLIST (INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED)

I have:

- Completed all sections of this application
- Acknowledged and dated the declaration
- Attached certified copies of academic transcripts, and where appropriate, certified English translation of academic record
- Attached copies of English language test scores and/or other supporting English language documentation as requested
- Provided a copy of my passport photo ID page

Students must send this completed application and supporting documents to the relevant international advisor in your home institution/Agent.

9. ENDORSEMENT OF HOME INSTITUTION AND/OR AGENT

International Advisor/Agent (Name): _____

Name of Agency (if applicable): _____

Agent's email (if applicable): _____

I have checked the student's documents and support their application for study abroad: _____ Date: __/__/____
DD MM YYYY

INSTRUCTIONS FOR HOME INSTITUTION OR AGENT

To **SUBMIT THIS FORM**, please email it **WITH SUPPORTING DOCUMENTS TO: internationaladmissions@ucc.edu.jm**