



**UNIVERSITY OF THE
COMMONWEALTH
CARIBBEAN (UCC)**

Fostering Leadership & Innovation

Application for Study Abroad (Outgoing) Students

A. APPLICANT INFORMATION

Last Name: _____

First Name: _____

Middle Name: _____

Gender: _____ Date of Birth: DD _____ MM _____ YEAR _____

Nationality: _____

UCC Student ID. No. : _____

UCC Student Email Address: _____

Street Address: _____

City: _____

Country: _____

Home Phone: (876) _____ Cell Phone: (876) _____

Emergency Contact: _____

Relationship of Contact: _____

Emergency Phone: _____

Programme of Study at UCC: _____

Year of Study at UCC: _____

No. of credits completed: _____

No. of credits to be completed prior to Study Abroad: _____

UCC Governance Positions held:

1. _____
2. _____
3. _____

UCC Extra Curricular Involvement/Membership

1. _____
2. _____
3. _____

Semester you are applying for: Fall/ Spring/ Winter/ Summer
Year: 20_____

B. PERSONAL STATEMENT

On a separate piece of paper, please write a 300-word essay explaining the reasons you want to go as a study abroad student. The essay should cover what you believe you will learn from an overseas experience, why you chose the particular country and college/university, how the experience will benefit you academically, personally and with your vocational goals, and how you will be a good ambassador for UCC.

C. REFERENCE LETTER

Please supply a reference letter from a UCC academic staff member confirming, in principle, their support for your exchange during the selected semester(s) based on your academic performance thus far and how you will benefit from the programme.

D. UCC ENROLMENT STATUS LETTER

Applicant must submit a letter from the University College of the Caribbean on UCC letterhead stating current student status and expected enrolment upon return from study abroad experience.

E. Full two-page CV including permanent residence

F. Passport Copy

G. PROPOSED COURSE OF STUDY*

Please indicate the course(s) you wish to take abroad (consult the course catalogue of the host college/university).

1. _____
2. _____
3. _____
4. _____

** Please return this application with your UCC transcript.*

H. STUDENT DECLARATION

I understand that the information on this form is collected for the primary purpose of approving my application to undertake an overseas study programme and this is no guarantee of an offer. My personal information may be disclosed to overseas universities and other organisations hosting my programme. I agree to be bound by the statutes, regulations and policies of the university as amended from time to time and agree to pay all fees, levies and charges directly arising from my enrolment. I consent to receiving information electronically and agree to access the correspondence of my UCC student email account on a regular basis. I authorise the university to obtain official student records from any educational institution necessary to make an informed decision about the application or matters that concern my enrolment and authorise the UCC International Office to distribute my personal details when pertaining to my study abroad programme. I hereby confirm that I have adequate financial resources to enable me to participate in the Study Abroad programme. I declare that the information I have supplied on this form is, to the best of my knowledge, complete and correct. I acknowledge that University College of the Caribbean may terminate any grant if I have misrepresented my past and/or present circumstances. I understand that approval of my application is dependent on final approval by UCC, my faculty/school and the host university, and the granting of a student visa by the host country. I understand I am responsible for all immigration issues. I authorise UCC to distribute my name and email address to other UCC students interested in joining the programme. I acknowledge that it is my responsibility to ensure that I am enrolled correctly at UCC by my faculty/school before I depart for my study abroad/exchange. I agree to enrol only in units at my host university which have been approved on my study plan by my faculty/s and to maintain the equivalent of a full-time, on-campus study load (15 – 18 UCC credit points) at my host university and at UCC. I acknowledge that if I need to enrol in any units at my host university which were not approved by my faculty on my original study plan, that it is my responsibility to obtain my faculty's approval in writing, notify UCC and in particular, the UCC International Office. I understand that if my enrolment is encumbered at any stage, my participation in the programme may be cancelled. I will sign the Study Abroad Waiver of Liability and Statement of Responsibility Agreement.

Applicant's
Signature _____ Date _____