



April	Event / Course Name	Description	Duration	Dates	Course Fee	Format	Location
	Open House and Information Session	One hour information session	1 day	Wednesday April 12th, 2017 5:30 PM - 6:30 PM	FREE	LIVE	UCC Main Campus 17 Worthington Ave.
	Open House and Information Session	One day information session	1 day	Wednesday April 19th, 2017 9:00 AM - 4:00 PM	FREE	LIVE	All UCC Campuses
	Open House and Information Session	Three days information sessions in a single week to get participants geared up for what is coming in the coming weeks.	1 weeks	Wednesday April 26th & Thursday April 27th, 2017 5:30 PM - 6:30 PM	FREE	LIVE	UCC Main Campus 17 Worthington Ave.
MAY	Course Name for	Description	Duration	Dates	Course Fee	Format	Location
	Open House and Information Session	Three days information sessions in a single week to get participants geared up for what is coming in the coming weeks.	1 weeks	Tuesday May 2nd , Wednesday 3rd & Thursday May 4 th, 2017 5:30 PM - 6:30 PM	FREE	LIVE	UCC Main Campus 17 Worthington Ave.
	Jamaica Securities: Preparation for Financial Certification	This is an introductory level investment course that for participants to learn about capital markets, investment products and the financial services industry. The course has two modules consisting of three (3) units each. It is a pass-fail course assessed by means of projects and examinations.	12 weeks	May 7th - July 23rd	\$60,000	Face-to-Face and Online	UCC Main Campus 17 Worthington Ave.
	Supervisory Management	The purpose of this course is to provide an opportunity for participants to develop the skills required for understanding higher-level business studies and workplace entry-level competencies, and for dealing with human problems within the organization. It covers elements such as communication, motivation, discipline, negotiation, conflict management, team building and leadership and the functions and responsibilities of supervisors.	5 weeks	May 8th - June 12	\$35,000	Face-to-Face	UCC Main Campus 17 Worthington Ave.
	CompTia Project + (International Certification)	This course aims at providing participants with the knowledge and prerequisite skills to sit the CompTIA Project+ exam. CompTIA Project+ is recognized by top organizations locally and internationally, so you know you're earning an industry-valued, internationally recognized credential.	6 weeks	Monday and Thursdays, May 8th - June 15th 5:30 PM - 8:30 PM	\$18,000	Face-to-Face	Mandeville
	The First 100 Days: An Entrepreneur's Guide	The First 100 Days is a hands-on course that walks the student through organizational elements of being a new business owner. Topics covered include legal issues in starting a new venture, tactical marketing decisions, sales process design, forms of enterprise and registration, intellectual property, employee hiring, and more. Target Audience: This course is designed for prospective business owners and entrepreneurs and students from all disciplines – engineering, law, arts, and health as well as business	4 weeks	Mondays and Wednesdays May 8th- May 31st 5:30 PM - 8:30 PM	\$16,000	Face-to-Face	Kingston
	Certificate in Administrative Law	Administrative law is a hugely expanding field and its core purpose is to ensure that any decisions or actions taken by government are lawful and, when they are not, to provide redress for grievances. The module will appeal to students who enjoy public law and have an interest in public affairs.	7 weeks	Mondays and Wednesdays May 8th - July 13th, 2017 5:30 PM - 8:30 PM	\$30,000	Face-to-Face	Kingston
	Certificate in Criminology	Criminology examines, from a range of political, sociological, psychological and philosophical points of view, the relationship between the individual who breaks the laws of the state and the state's power to lay down laws and punish those who transgress them.	7 weeks	Mondays, Wednesdays & Sundays May 8th - July 12th, 2017 7:00 AM - 8:30 AM & 8:30 AM - 11:30 AM	\$30,000	Face-to-Face	Kingston
	Certificate in Public International Law	Public international law concerns legal relations between states but also deals with the role of the UN and other international organizations and, in the fields of human rights and international criminal law, the right	7 weeks	Mondays & Wednesdays May 8th - July 12th, 2017 9:00 AM - 12:00 PM	\$30,000	Face-to-Face	Kingston
	Certificate in Intellectual Property	The law of intellectual property rights seeks a difficult balance between rewarding the right owner of a piece of intellectual property, and the needs of society to gain access to scientific, technological or cultural benefits. It includes copyright, patent and trade mark law with particular emphasis on English Law.	7 weeks	Mondays, Thursdays & Sundays May 9th - July 13th, 2017 7:00 AM - 8:30 AM & 12:00 PM - 3:00 PM	\$30,000	Face-to-Face	Kingston
	Certificate in Contract Law	This module places its emphasis on understanding the key underlying principles of English Law, covering the core topics, including formation of contracts, capacity to contract and privity, performance and breach of contract and remedies for breach of contract.	7 weeks	Mondays and Wednesdays May 9th - July 12th, 2017 5:30 PM - 8:30 PM	\$30,000	Face-to-Face	Kingston
	Certificate in International Protection of Human Rights	This module concerns the protection afforded to individuals under international law and examines fundamental concepts, principles, theories and philosophies underpinning the law of international human rights, as well as the mechanisms enforcing and monitoring these rights.	7 weeks	Mondays & Thursdays May 8th - July 12th, 2017 2:00 PM - 5:00 PM	\$30,000	Face-to-Face	Kingston
	Certificate in Entrepreneurship - BUS405	This course provides an introduction to the field of Entrepreneurship, the branch of management that focuses on the complex processes through which ideas for new products, services, processes, and markets emerge, are evaluated and developed, in order to generate economic or social value.	4 weeks	Monday, Tuesday, Wednesday, Thursday May 8th - June 1st 9:00 AM - 12:00 PM	\$35,000	Face-to-Face	Kingston
	Certificate in Supervisory Management: Level I	The purpose of this course is to provide an opportunity for participants to develop the skills required for understanding higher-level business studies and workplace entry-level competencies, and for dealing with human problems within the organization. It covers elements such as communication, motivation, discipline, negotiation, conflict management, team building and leadership and the functions and responsibilities of supervisors.	6 weeks	Monday, May 8th - June 15th	\$15,000	Face-to-Face	Mandeville
	Fortinet Security Workshop	Cybersecurity workshop. Introduction to Fortinet course offering over the following two weeks at the University of the Commonwealth Caribbean.	2 weeks	Thursday May 11th	Free	Face-to-Face	Kingston
	Certificate in Conflict Resolution	This course targets individuals with responsibility to work within teams with differing ideas, through clear communication, a cooperative and unifying outlook and commitment to shared goals	4 weeks	Tuesdays & Thursdays May 9th - June 1st, 2017	\$12,000	Face-to-Face	Savanna-La-Mar
	Certificate in Quality Management - MGT621	This course is designed to provide participants with an overview and grounding in the essentials of Quality Management. Participants will learn to differentiate between the three branches of Quality – Quality Planning, Quality Control, and Quality Management; will be exposed to the history of Quality Management and the driving forces behind its rapid development within emerging and new economies; will be grounded in the principles of Quality Management; and will be given basic information relating to the tools, techniques, and procedures.	5 weeks	Sundays May 28th, June 4th, 11th, 18th 8:30 AM - 5:30 PM	\$893 USD	Face-to-Face	Montego Bay
Certificate in Strategic Management - MGT20	The framework is applicable to profit-oriented businesses, non-profit organisations, private enterprises, and government entities. In this course, the students are expected to learn not only about the strategic management process, but also about the various analytical frameworks and strategy formulation tools that can aid managers in strategic decision-making and in building and sustaining competitive advantage. The main areas to be covered include strategy formulation, strategy implementation, and strategy evaluation and control.	5 weeks	Sundays 1:00 PM - 3:00 PM; 4:00 PM - 6:00 PM & Tuesdays 6:00 PM - 9:00 PM May 28th, 30th June 4th, 6th, 11th, 13th, 18th, 20th 25th	\$893 USD	Online	Island-wide	
Managing Information Systems- ITT603	This course is fundamental to the effective management of government, human services, or profit making organisations. The growth of the internet, the globalization of trade, and the rise of information economics, have raised the importance of information technologies and systems and public sector enterprises. It is therefore essential that managers understand how information technologies are changing business and organization dynamics today and how these environments are likely to further change in the near term as digital technologies continue to evolve. This course is designed to help present and aspiring managers make better decisions about technology usage and achieve the maximum value from their information technology investment.	5 weeks	Sundays 1:00 PM - 6:30 PM; Thursdays 5:30 PM - 9:00 PM May 28th - June 29th	\$893 USD	Face-to-Face	Kingston	
Certificate in Financial Accounting for Entrepreneurs	This certificate course covers the theories and practice of accounting and is designed to prepare participants for indulgence in practical business accounting. It is intended for the participants to be able to demonstrate a practical appreciation for the importance of Financial Accounting in business relationships.	8 weeks	Tuesdays & Thursdays May 30th - July 20th 5:30 PM - 8:30 PM	\$35,000	Face-to-Face	Kingston	

	Course Name for Marketing	Description	Duration	Dates	Course Fee	Format	Location
J U N E	Microsoft Office for New Users	Microsoft Office is for those who want to be proficient in preparing documents. It is especially useful for those who prepare or will be preparing large documents such as reports, term papers, projects, and theses. Taking this course will reduce the time it takes to produce a document, thereby saving time.	3 weeks	Mondays, June 5th, 12th & 19th 5:30 PM - 8:30 PM	\$5,000	Face-to-Face	Kingston
	Cultural Immersion Program	An Intensive Combination of Workshops, Coursework and Real Jamaican Experiences for International Students	2 weeks	Monday June 5th - 16th	\$2,295 US	LIVE	Island-wide
	Certificate in Mobile App Development for Students	This course introduces students to the basics of mobile device technologies. From handheld tablets to phones and the workings of their electronics, the prospective student will come in contact with what makes mobile technology possible	3 weeks	Mondays, June 5th- June 26th 5:30 PM- 8:30 PM	\$9,000	Face-to-Face	Kingston
	Certificate in Events Managements	A two day seminar designed to navigate the stages of planning, implemenattion and management in an interactive format	4 weeks	Monday and Thursdays June 5th - July 6th	\$10,000	Face-to-Face	Mandeville
	The Efficacy of Managers Versus Leaders: A Lunch and Learn Series	Participate in personalized coaching sessions with managers, directors and heads of departments in solving real-life situations in organizations. Acquire key skills to understanding the difference between managing and leading your team	2 months (4 sessions / 1 hour each)	Tuesdays, June 13th, 20th & 27th July 4th,	\$8,000 / mnth	Face-to-Face	Kingston
	Certificate in New Venture Marketing	This course examines theory and practice of start-ups and provides a road map to employ the tools and techniques of entrepreneurial marketing to create a sustainable competitive advantage.	2 weeks	June 5th -June 23rd	\$1,700 US	Face-to-Face	Kingston
	Certificate in Cultural and Heritage Tourism	Spend an enviable 3-weeks attending classes in Jamaica nd earn 6 credits towards your degree! On weekends, explore Jamaica at you leisure. For International Students with majors in Business, Tourism and entrepreneurship	2 weeks	June 5th -June 23rd	\$1,700 US	Face-to-Face	Kingston
	Certificate in Entrepreneurship	This course provides an introduction to the field of Entrepreneurship, the branch of management that focuses on the complex processes through which ideas for new products, services, processes, and markets emerge, are evaluated and developed, in order to generate economic or social value.	7 weeks	Mondays & Wednesdays June 5th - July 19th 5:30 PM -8:30 PM	\$35,000	Face-to-Face	Kingston
	Certificate in Occupational Health & Safety	The purpose of this course is to provide an opportunity for participants to understand the health and safety issues and concerns within organizations, be able to design programs to deal with the demands of the changing workforce and be competent in applying the steps required to develop a health and safety perspective in their respective work environments	7 weeks	Mondays & Wednesdays June 5th - July 19th 5:30 PM - 8:30 PM	\$45,000	Face-to-Face	Kingston
	Certificate in Project Management - BUS415	The purpose of this course therefore, is to introduce students to the basic elements of Project Management. The focus will be on setting, assessing and defining project goals, developing the parts of a project and assessing project resources. Students will also be exposed to the practical application of Microsoft Project in the management of projects.	7 weeks	Tuesdays & Thursdays June 6th- July 20th 5:30pm - 8:30pm	\$45,000	Face-to-Face	Kingston
	Certificate in Public Relations - BUS410	The aim of this course is to develop an awareness of the processes and professional practices within the public relations sector. The course will provide a balanced and challenging programme of study, that allows participants to acquire in-depth knowledge along with a critical and conceptual understanding of the field of Public Relations. This course will also provide training in how to apply proper manners and business etiquette in many different settings.	7 weeks	Tuesdays & Thursdays June 6th - June 20th 5:30 PM - 8:30 PM	\$40,000	Face-to-Face	Kingston
	Certificate in Fraud Examination - ACT420	This course is most appropriate for professionals involved in investigating potential frauds within an organization. It is also an important component of studies in logistics and operations management.	7 weeks	Mondays & Wednesdays June 5th- July 19th 5:30 PM -8:30 PM	\$40,000	Face-to-Face	Kingston
	Certificate in Geographical Information Systems - GIS302 (Fee Includes Software Licensing Subscription)	Geographic Information System (GIS) is a subject area that deals with the analysis and management of geographic information. This course offers an introduction to the methods of managing and processing geographic information.	7 weeks	Tuesdays & Thursdays , June 6th -July 20th 5:30 PM -8:30 PM	\$50,000	Face-to-Face	Kingston
	Certificate in Public Speaking for Professionals	The target audience for this course is managers, supervisors, sales and marketing personnel, teachers and anyone with a desire to make memorable and effective presentations	3 weeks	Mondays & Wednesdays June 26th - July 12th 5:30 PM -8:30 PM	\$20,000	Face-to-Face	Kingston
Certificate in Supervisory Management: Level II	The target audience for this training is supervisors, managers, heads of departments and anyone with supervisory responsibilities	6 weeks	Monday, June 12th - July 17th	\$15,000	Face-to-Face	Mandeville	
	Course Name for Marketing	Description	Duration	Dates	Course Fee	Format	Location
J U L Y	Certificate in Fundamentals of Accounting - University Prerequisite	The course is designed to provide participants with the essentials of accounting principles and techniques that are needed in practical book- keeping within an organization.	3 weeks	Mondays , Tuesdays, Wednesdays & Thursdays July 3rd - July 18th 9:00 AM- 12:00 PM	\$25,000	Face-to-Face	Kingston
	Certificate in Fundamentals of Accounting - University Prerequisite	The course is designed to provide participants with the essentials of accounting principles and techniques that are needed in practical book- keeping within an organization.	3 weeks	Mondays , Tuesdays, Wednesdays & Thursdays July 3rd - July 18th 5:30 PM - 8:30 PM	\$25,000	Face-to-Face	Kingston
	Communications Seminar for Professionals	This course is targeted to client service personnel, human resource officers, business development and relationship managers and entrepreneurs	2 days	Tuesday & Wednesday July 4 - 5th 9:00AM - 4:00PM	\$10,000	Face-to-Face	Mandeville
	Certificate in Fundamentals of Customer Service	This course is targeted to client service personnel, human resource officers, business development and relationship managers and entrepreneurs	4 weeks	Tuesdays July 4th - July 24th 5:30 PM - 8:30 PM	\$12,000	Face-to-Face	Savanna-La-Mar
	Microsoft Office for New Users (Level 1 - Beginner to Intermediate)	Microsoft Office is for those who want to be proficient in preparing documents. It is especially useful for those who prepare or will be preparing large documents such as reports, term papers, projects, and theses. Taking this course will reduce the time it takes to produce a document, thereby saving time.	3 weeks	Mondays July, 10th, July 24th 9:00 AM- 12:00 PM, 1:00 PM- 4:00 PM	\$5,000	Face-to-Face	Kingston
	Mobile App Development for Students	This course introduces students to the basics of mobile device technologies. From handheld tablets to phones and the workings of their electronics, the prospective student will come in contact with what makes mobile technology possible	3 weeks	Mondays July, 10th- July 24th 9:00 AM- 12:00 PM, 1:00 PM - 4:00 PM	\$9,000	Face-to-Face	Kingston
	Certificate in Strategic Cost Reduction and Revenue Enhancement	This seminar covers the financial considerations for granting credit, debt collections and critical assessments required for generating financial a return	2 days	Tuesday & Wednesday, July 11th - 12th	\$15,000	Face-to-Face	Kingston
	The UCC Summer Academy presentation of certificates	Ceremony for participants in all academic and professional short courses	1 day	TBA	RSVP	Face-to-Face	UCC Main Campus 17 Worthington Ave.
	International Cultural Festival: Developing Cross Cultural Competencies	A guided exploration of cultures prominent in Jamaica and beyond the nations borders. Experience this conflagration of heritage, music and food! Free language classes in Spanish, German, Mandarin and more.	1 day	TBA	FREE	Face-to-Face	UCC Main Campus 17 Worthington Ave.
		*Schedule as of April 18, 2017					
	NOTE:						
	1. Registration fee (J\$500) applies for entry to multiple seminars/courses (Current UCC students exempt)						
	2. Discount for groups. Financing and payment plan available						
	3. Schedule details are subject to change without notice						
	4. Corporate groups: customised training option available at your training facility on a personalized schedule.						