



**UCC Professional Certificate Courses Summer 2018**

Event / Course Name	Duration	Dates	Course Fee	Format	Location
<b>June</b>					
Introduction to Computers for New Users (Beginners & Intermediate)	4 weeks	<b>June 26- July 17, 2018</b> Tuesdays 10:00AM - 12:30PM	\$ 18,000.00	Face -to- Face	TBA
Event Planning and Implementation	6 Weeks	<b>June 27- August 7, 2018</b> Tuesdays & Wednesdays 5:30 PM - 8:00PM	\$ 30,000.00	Online Or Face -to- Face	WAC
Merchandizing Techniques in Retail	4 weeks	<b>June 19- July 10, 2018</b> Tuesdays 5:30 PM - 8:00PM	\$ 25,000.00	Online Or Face -to- Face	WAC
Payroll, Staff Benefits and Statutory Deductions	6 Weeks	<b>June 27- August 7, 2018</b> Mondays & Wednesdays 5:30PM - 8:30PM	\$ 28,000.00	Online Or Face -to- Face	WAC
Postgraduate Certificate in Organisation Development	15 Weeks	<b>* June 27, 2018</b>	\$ 78,000.00	Online Or Face -to- Face	WAC
<b>July</b>					
TGL Summer Sales Programme Young Entrepreneurs	4 Weeks	<b>July 2 - July 26, 2018</b> Mondays - Thursdays 9:00AM- 12:00PM	\$35,000.00	Face -to- Face	WAC
Developing Successful Trainers (Train the Trainer)	5 Weeks	<b>July 4, 2018</b> Mondays & Wednesdays 5:30 PM - 8:00PM	\$ 32,000.00	Face -to- Face	WAC
Customer Relationship Management	4 Weeks	<b>July 4 - July 25, 2018</b> Wednesdays 5:30PM - 8:30PM	\$ 24,000.00	Face -to- Face	WAC
Business and Professional Ethics	5 weeks	<b>July 4, 2018</b> Mondays & Wednesdays 7:00AM- 8:30AM	\$ 25,000.00	Face -to- Face	WAC
Corporate Wellness: Options and Benefits	4 weeks	<b>July 5 - July 26, 2018</b> Thursdays 5:30PM - 8:30PM	\$ 25,000.00	Online Or Face -to- Face	WAC
Microsoft Office For New Users (Beginners & Intermediate)	4 Weeks	<b>July 26- August 30, 2018</b> Mondays & Thursdays 6:00PM - 8:30PM	\$ 18,000.00	Face -to- Face	WAC
Public Speaking	6 Weeks	<b>July 11, 2018</b> Mondays & Wednesdays 5:30 PM - 8:30 PM	\$ 28,000.00	Face -to- Face	WAC
Strategic Cost Reduction and Revenue Enhancement	4 weeks	<b>July 19 - August 10, 2018</b> Thursdays & Fridays 7:00AM- 8:30 AM	\$ 25,000.00	Face -to- Face	WAC
Supervisory Management - Early Morning	13 Weeks	<b>July 23 - October 17, 2018</b> Mondays - Wednesdays 7:00AM- 8:30 AM	\$ 35,000.00	Face -to- Face	WAC
Supervisory Management - Evening	10 Weeks	<b>July 26- September 27, 2018</b> Tuesdays & Thursdays 6:00PM - 8:30PM	\$ 35,000.00	Face -to- Face	WAC

Apply via the UCC website or submit an application form to [corporate\\_edu@ucc.edu.jm](mailto:corporate_edu@ucc.edu.jm) (Schedule as of June 8, 2018)

**NOTE:**

1. Registration fee (J\$500) applies for entry to multiple seminars/courses (Current UCC students exempt)
2. Discount for groups. Financing and payment plan available
3. Schedule details are subject to change without notice
4. Corporate groups: customised training option available at your training facility on a personalized schedule.