



**UNIVERSITY OF THE
COMMONWEALTH
CARIBBEAN (UCC)**

Fostering Leadership & Innovation

REQUEST FOR EXTERNAL EXAMINERS

SCHOOL OF GRADUATE STUDIES & RESEARCH

The University of the Commonwealth Caribbean - UCC (formerly The University College of the Caribbean) is currently recruiting the services of qualified Instructors at the Post Graduate Level to become members of our External Examiners Team for the School of Graduate Studies & Research.

This is an invitation to join us in ensuring that the quality and transparency of examination documents are maintained through the assessment of experts in the respective disciplines. In so doing, the institution seeks to encourage best practices in accordance with local and international accrediting bodies as well as the strengthening of the UCC's internal quality assurance processes.

It is expected that the selected applicant will add value and drive the institution objectives as we strive to continue to build the UCC by continuously fostering leadership and innovation.

To be considered, the applicant should have at least:

- a. The External Examiner should add value and drive the quality assurance processes pertaining to examinations and other students' internal evaluation;
- b. Competent in assessing students' knowledge and skills at the tertiary level;
- c. Be an expert in the field of study concerned;
- d. Three years of teaching experience at the tertiary level, with a Graduate Degree and / or Terminal Degree;
- e. To better support the role, a Teachers Diploma is also welcomed and industry experience is always considered an invaluable asset;

Please send a detailed resume and cover letter to: externalexaminer@ucc.edu.jm; with copies to lmathison@ucc.edu.jm; externalexamofficer@ucc.edu.jm; The Application Letter should include your academic and industry experiences and how those experiences can add value to the External Examiner processes. Deadline for application is **Friday December 7, 2018 at 5.00p.m.** Email Caption must be clearly written "**PROSPECTIVE – GRADUATE EXAMINER**"

We look forward to your response.

Only Shortlisted applicants will be contacted.

See List of Modules

<u>SCHOOL OF GRADUATE STUDIES & RESEARCH</u>	# OF EVALUATORS
Management in Organizations (MGT 601)	2
Managing Human Resources (HRM 609)	3
Quantitative Techniques (MTH 604)	3
Managing Information Systems (ITT 603)	2
Financial Accounting & Management (FIN 610)	2
Operations Management (MGT 606)	3
Economic Environment of Business (BUS 605)	3
Public Systems Management (MGT 608)	4
Project Management (MGT 641)	2
Managerial Accounting–Information for Decision-Making (ACT 611)	2
Development Planning & Administration (ADM 623)	3
Quality Management (MGT 621)	4
Marketing Management (MKT 602)	3
Public Policy (PLC 622)	3
Research Methods for Mgt Decision-Making (RSH660)	3
Applied Research - (RSH 661)	3