



**UNIVERSITY OF THE
COMMONWEALTH
CARIBBEAN (UCC)**

Fostering Leadership & Innovation

University of the Commonwealth Caribbean (UCC)

17 Worthington Avenue, Kingston 5
Direct: 665-4018, 665-4055, 665-4019, 665-4059-61
For More Information Email: direct@ucc.edu.jm
www.ucc.edu.jm @uccjamaica @uccdirect

April

Event / Course Name	Description	Duration	Dates	Course Fee	Format	Location
Open House and Information Session	One hour information session	1 day	Wednesday April 12th, 2017 5:30 PM -6:30 PM	FREE	LIVE	UCC Main Campus 17 Worthington Ave.
Open House and Information Session	One day information session	1 day	Wednesday April 19th, 2017 9:00 AM - 4:00 PM	FREE	LIVE	All UCC Campuses
Open House and Information Session	Three days information sessions in a single week to get participants geared up for what is coming in the coming weeks.	1 weeks	Wednesday April 26th & Thursday April 27th, 2017 5:30 PM -6:30 PM	FREE	LIVE	UCC Main Campus 17 Worthington Ave.

**M
A
Y**

Event / Course Name	Description	Duration	Dates	Course Fee	Format	Location
Open House and Information Session	Three days information sessions in a single week to get participants geared up for what is coming in the coming weeks.	1 weeks	Tuesday May 2nd , Wednesday 3rd & Thursday May 4 th, 2017 5:30 PM -6:30 PM	FREE	LIVE	UCC Main Campus 17 Worthington Ave.
Supervisory Management	The purpose of this course is to provide an opportunity for participants to develop the skills required for understanding higher-level business studies and workplace entry-level competencies, and for dealing with human problems within the organization. It covers elements such as communication, motivation, discipline, negotiation, conflict management, team building and leadership and the functions and responsibilities of supervisors.	5 weeks	May 8th - June 12	\$35,000	Face-to-Face	UCC Main Campus 17 Worthington Ave.
Comptia Project + (International Certification)	This course aims at providing participants with the knowledge and prerequisite skills to sit the CompTIA Project+ exam. CompTIA Project+ is recognized by top organizations locally and internationally, so you know you're earning an industry-valued, internationally recognized credential.	6 weeks	Monday and Thursdays, May 8th - June 15th 5:30 PM- 8:30 PM	\$18,000	Face-to-Face	Mandeville
Certificate in Supervisory Management: Level I	The purpose of this course is to provide an opportunity for participants to develop the skills required for understanding higher-level business studies and workplace entry-level competencies, and for dealing with human problems within the organization. It covers elements such as communication, motivation, discipline, negotiation, conflict management, team building and leadership and the functions and responsibilities of supervisors.	6 weeks	Monday, May 8th - June 15th	\$15,000	Face-to-Face	Mandeville
Certificate in Conflict Resolution	This course targets individuals with responsibility to work within teams with differing ideas, through clear communication, a cooperative and unifying outlook and commitment to shared goals	4 weeks	Tuesdays & Thursdays May 9th - June 1st, 2017	\$12,000	Face-to-Face	Savanna-La-Mar
Fortinet Security Seminar	Cybersecurity workshop. Introduction to Fortinet course offering over the following two weeks at the University of the Commonwealth Caribbean.	1 day	Thursday May 11th	Free	Face-to-Face	Kingston
Certificate in Quality Management - MGT621	This course is designed to provide participants with an overview and grounding in the essentials of Quality Management. Participants will learn to differentiate between the three branches of Quality – Quality Planning, Quality Control, and Quality Management; will be exposed to the history of Quality Management and the driving forces behind its rapid development within emerging and new economies; will be grounded in the principles of Quality Management; and will be given basic information relating to the tools, techniques, and procedures.	5 weeks	Sundays May 28th, June 4th, 11th, 18th 8:30 AM- 5:30 PM	\$893 USD	Face-to-Face	Montego Bay
Certificate in Strategic Management - MGT620	The framework is applicable to profit-oriented businesses, non-profit organisations, private enterprises, and government entities. In this course, the students are expected to learn not only about the strategic management process, but also about the various analytical frameworks and strategy formulation tools that can aid managers in strategic decision-making and in building and sustaining competitive advantage. The main areas to be covered include strategy formulation, strategy implementation, and strategy evaluation and control.	5 weeks	Sundays 3:00 PM- 5:00PM Tuesdays 6:00 PM-9:00 PM Thursdays 6:00 PM-8:00 PM June 1st, 4th,6th, 8th, 11th, 13th, 15th, 18th, 20th, 22nd, 25th	\$893 USD	Online	Island-wide
Jamaica Securities: Preparation for Financial Certification	This is an introductory level investment course that for participants to learn about capital markets, investment products and the financial services industry. The course has two modules consisting of three (3) units each. It is a pass-fail course assessed by means of projects and examinations.	12 weeks	May 28th - August 13th, 2017	\$60,000	Face-to-Face and Online	UCC Main Campus 17 Worthington Ave.
Managing Information Systems- ITT603	This course is fundamental to the effective management of government, human services, or profit making organisations. The growth of the internet, the globalization of trade, and the rise of information economics, have raised the importance of information technologies and systems and public sector enterprises. It is therefore essential that managers understand how information technologies are changing business and organization dynamics today and how these environments are likely to further change in the near term as digital technologies continue to evolve. this course is designed to help present and aspiring managers make better decisions about technology usage and achieve the maximum value from their information technology investment.	5 weeks	Sundays 1:00 PM- 6:30 PM; Thursdays 5:30 PM- 9:00 PM May 28th - June 29th	\$893 USD	Face-to-Face	Kingston

**J
U
N
E**

Event / Course Name	Description	Duration	Dates	Course Fee	Format	Location
Microsoft Office for New Users	Microsoft Office is for those who want to be proficient in preparing documents. It is especially useful for those who prepare or will be preparing large documents such as reports, term papers, projects, and theses. Taking this course will reduce the time it takes to produce a document, thereby saving time.	3 weeks	Mondays, 12th, 19th & 26th 5:00 PM - 8:00 PM	\$5,000	Face-to-Face	Kingston
Certificate in Mobile App Development for Students	This course introduces students to the basics of mobile device technologies. From handheld tablets to phones and the workings of their electronics, the prospective student will come in contact with what makes mobile technology possible	3 weeks	Tuesday, June13th- June 27th 5:00 PM- 8:00 PM	\$9,000	Face-to-Face	Kingston
Certificate in Events Managements	A two day seminar designed to navigate the stages of planning, implemenattion and management in an interactive format	4 weeks	Monday and Thursdays June 5th - July 6th	\$10,000	Face-to-Face	Mandeville
Certificate in Public Speaking for Professionals	The target audience for this course is managers, supervisors, sales and marketing personnel, teachers and anyone with a desire to make memorable and effective presentations	3 weeks	Mondays & Wednesdays June 26th - July 12th 5:30 PM -8:30 PM	\$20,000	Face-to-Face	Kingston

	Certificate in Supervisory Management: Level II	The target audience for this training is supervisors, managers, heads of departments and anyone with supervisory responsibilities	6 weeks	Monday, June 12th - July 17th	\$15,000	Face-to-Face	Mandeville
	Event / Course Name	Description	Duration	Dates	Course Fee	Format	Location
J U L Y	Communications Seminar for Professionals	This course is targeted to client service personnel, human resource officers, business development and relationship managers and entrepreneurs	2 days	Tuesday & Wednesday July 4 - 5th 9:00AM - 4:00PM	\$10,000	Face-to-Face	Mandeville
	Certificate in Fundamentals of Customer Service	This course is targeted to client service personnel, human resource officers, business development and relationship managers and entrepreneurs	4 weeks	Tuesdays July 4th - July 24th 5:30 PM - 8:30 PM	\$12,000	Face-to-Face	Savanna-La-Mar/ Kingston
	Microsoft Office for New Users (Level 1 - Beginner to Intermediate)	Microsoft Office is for those who want to be proficient in preparing documents. It is especially useful for those who prepare or will be preparing large documents such as reports, term papers, projects, and theses. Taking this course will reduce the time it takes to produce a document, thereby saving time.	3 weeks	Mondays July, 10th, July 24th 9:00 AM- 12:00 PM, 1:00 PM- 4:00 PM	\$5,000	Face-to-Face	Kingston
	Mobile App Development for Students	This course introduces students to the basics of mobile device technologies. From handheld tablets to phones and the workings of their electronics, the prospective student will come in contact with what makes mobile technology possible	3 weeks	Mondays July, 10th- July 24th 9:00 AM- 12:00 PM, 1:00 PM - 4:00 PM	\$9,000	Face-to-Face	Kingston
	Certificate in Strategic Cost Reduction and Revenue Enhancement	This seminar covers the financial considerations for granting credit, debt collections and critical assessments required for generating financial a return	2 days	Tuesday & Wednesday, July 11th - 12th	\$15,000	Face-to-Face	Kingston
	The UCC Summer Academy presentation of certificates	Ceremony for participants in all academic and professional short courses	1 day	TBA	RSVP	Face-to-Face	UCC Main Campus 17 Worthington Ave.
	International Cultural Festival: Developing Cross Cultural Competencies	A guided exploration of cultures prominent in Jamaica and beyond the nations borders. Experience this conflagration of heritage, music and food! Free language classes in Spanish, German, Mandarin and more.	1 day	TBA	FREE	Face-to-Face	UCC Main Campus 17 Worthington Ave.

*Schedule as of May 30, 2017

- NOTE:**
1. Registration fee (J\$500) applies for entry to multiple seminars/courses (Current UCC students exempt)
 2. Discount for groups. Financing and payment plan available
 3. **Schedule details are subject to change without notice**
 4. Corporate groups: customised training option available at your training facility on a personalized schedule.