



**UNIVERSITY OF THE
COMMONWEALTH
CARIBBEAN (UCC)**

Fostering Leadership & Innovation

University of the Commonwealth Caribbean (UCC)

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UCC Professional Certificate Courses Summer 2018

Event / Course Name	Duration	Dates	Course Fee	Format	Location
April					
Jamaica Financial Securities Management	12 Weeks	9-Apr-18	\$ 60,000.00	Online & Face-to-Face	WAC
Records Management	6 Weeks	16-Apr-18	\$ 22,000.00	Online & Face-to-Face	WAC
May					
Advanced Taxation	13 Weeks	May 27, 2018 Sundays 7:00AM - 8:30 PM	\$ 30,000.00	Online	N/A
Computer Information Systems	13 Weeks	May 27, 2018 Sundays - 12:15PM-3:30PM	\$ 30,000.00	Face-to-Face	TBA
	13 Weeks	May 30, 2018 Wednesdays - 5:30PM-8:45PM	\$ 30,000.00	Face-to-Face	TBA
Corporate Governance	13 Weeks	May 27, 2018 Sundays 3:40PM - 6:50PM	\$ 30,000.00	Face-to-Face	WAC
Computer Essentials and Troubleshooting - CompTIA A+	13 Weeks	May 28, 2018 Mondays 5:30 - 8:45pm	\$ 30,000.00	Face-to-Face	TBA
CompTIA Linux+	13 Weeks	May 27, 2018 Sundays 3:40PM - 6:50PM	\$ 30,000.00	Face-to-Face	TBA
CompTIA Project+	13 Weeks	May 28, 2018 Mondays 5:30PM - 8:45PM	\$ 30,000.00	Face-to-Face	TBA
CompTIA Cybersecurity Analysis +	13 Weeks	June 2, 2018 Saturdays 7:00PM 8:00PM	\$ 30,000.00	Online	N/A
Data Structure and File Management I	13 Weeks	May 31, 2018 Thursdays 7:30 - 9:00 PM	\$ 30,000.00	Online	N/A
English for Academic Purposes	13 Weeks	May 27, 2018 Sundays - 12:15PM-3:30PM	\$ 30,000.00	Face-to-Face	TBA
	13 Weeks	May 29, 2018 Tuesdays - 5:30PM-8:45PM	\$ 30,000.00	Face-to-Face	TBA
	13 Weeks	May 29, 2018 Tuesdays - 6:00PM-7:30PM	\$ 30,000.00	Online	N/A
Entrepreneurship - Developing Opportunities and Business Plans	13 Weeks	May 27, 2018 Sundays - 3:40PM - 6:50PM	\$ 30,000.00	Face-to-Face	TBA
	13 Weeks	May 29, 2018 Tuesdays - 9:00PM-10:30PM	\$ 30,000.00	Online	N/A
Financial Accounting	13 Weeks	May 30, 2018 Wednesdays - 5:30PM-8:45PM	\$ 30,000.00	Face-to-Face	TBA
	13 Weeks	May 29, 2018 Tuesdays & Thursdays 7:00AM - 8:40AM	\$ 30,000.00	Face-to-Face	TBA
	13 Weeks	May 28, 2018 Mondays - 6:00PM-7:30PM	\$ 30,000.00	Online	N/A
Financial Management	13 Weeks	May 27, 2018 Sundays - 8:30AM-11:45AM	\$ 30,000.00	Face-to-Face	TBA
Financial Statement Analysis	13 Weeks	May 30, 2018 Wednesdays - 5:30PM-8:45PM	\$ 30,000.00	Face-to-Face	TBA
Fundamentals of Accounting	13 Weeks	May 27, 2018 Sundays - 12:15PM-3:30PM	\$ 30,000.00	Face-to-Face	TBA
	13 Weeks	May 28, 2018 Mondays - 5:30PM-8:45PM	\$ 30,000.00	Face-to-Face	TBA
	13 Weeks	May 28, 2018 Mondays - 7:30PM-9:00PM	\$ 30,000.00	Online	N/A
Human Relations in Organization	13 Weeks	May 31, 2018 Thursdays 9:00PM-10:30PM	\$ 30,000.00	Online	N/A
Human Resource Counselling	13 Weeks	May 31, 2018 Thursdays 5:30PM-8:45PM	\$ 30,000.00	Face-to-Face	TBA
I.T. Audit and Control	13 Weeks	May 29, 2018 Tuesdays 9:00PM - 10:30PM	\$ 30,000.00	Online	N/A

Industrial & Employees Relation	13 Weeks	May 27, 2018 Sundays - 12:15PM - 3:30PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 30, 2018 Wednesdays 9:00PM-10:30PM	\$ 30,000.00	Online	N/A
Information Assurance and Security	13 Weeks	May 29, 2018 Tuesday - 7:30PM – 9:00PM	\$ 30,000.00	Online	N/A
Integrated Marketing Communication	13 Weeks	May 29, 2018 Tuesday - 7:30PM – 9:00PM	\$ 30,000.00	Online	N/A
International Business Management	13 Weeks	May 28, 2018 Monday- 5:30PM – 8:45PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 28, 2018 Monday - 6:00PM – 7:30PM	\$ 30,000.00	Online	TBA
Introduction to Advertising	13 Weeks	May 31, 2018 Thursdays 6:00-7:30PM	\$ 30,000.00	Online	TBA
Internet Authoring	13 Weeks	May 28, 2018 Mondays 6:00 -7:30 PM	\$ 30,000.00	Online	TBA
International Economics	13 Weeks	May 27, 2018 Sundays- 3:40PM – 6:50PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 31, 2018 Thursdays - 9:00PM – 10:30PM	\$ 30,000.00	Online	N/A
International Marketing	13 Weeks	May 27, 2018 Sunday 12:15PM – 3:30PM	\$ 30,000.00	Face -to- Face	TBA
Introduction to Business Administration	13 Weeks	May 27, 2018 Sundays - 3:40PM-6:50PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 30, 2018 Wednesdays - 5:30PM-8:45PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 28, 2018 Mondays & Wednesdays 7:00AM- 8:40AM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 29, 2018 Tuesdays - 9:00PM-10:30PM	\$ 30,000.00	Online	TBA
The Fundamentals of Sales Management - Professional Certification	9 weeks	May 14, 2018 Mondays -Fridays 7:00AM - 8:00AM	\$ 75,000.00	Face -to- Face	WAC
	9 weeks	May 15, 2018 Tuesdays & Thursdays 6:00PM - 8:30PM	\$ 75,000.00	Face-to- Face/Online	WAC
Introduction to Psychology	13 weeks	May 28, 2018 Mondays & Wednesdays 7:00AM - 8:40AM	\$ 30,000.00	Face -to- Face	TBA
	13 weeks	May 30, 2018 Wednesdays 5:30PM – 8:45PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 31, 2018 Thursday 7:30PM – 9:00PM	\$ 30,000.00	Online	N/A
Introduction to Spanish	13 Weeks	May 30, 2018 Wednesdays 5:30PM – 8:45PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 30, 2018 Mondays & Wednesdays 7:00AM – 8:40AM	\$ 30,000.00	Face -to- Face	TBA
Legal Concepts for Commerce	13 Weeks	May 29, 2018 Tuesdays & Thursdays 7:00AM – 8:40AM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 31, 2018 Thursdays 5:30PM – 8:45PM	\$ 30,000.00	Face -to- Face	TBA
Mobile Application Development	13 Weeks	May 30, 2018 Wednesdays 9:00PM - 10:00PM	\$ 30,000.00	Online	N/A
Management Accounting	13 Weeks	May 31, 2018 Thursdays 5:30PM – 8:45PM	\$ 30,000.00	Face -to- Face	TBA

Occupational Safety and Health	13 Weeks	May 27, 2018 Sundays 8:30AM – 11:45AM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 31, 2018 Thursdays 6:00PM – 7:30PM	\$ 30,000.00	Online	N/A
Performance Management	13 Weeks	May 27, 2018 Sundays 3:40PM – 6:50PM	\$ 30,000.00	Face -to- Face	TBA
Production and Operations Management	13 Weeks	May 27, 2018 Sunday 8:30AM – 11:45AM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 31, 2018 Thursday 7:30PM – 9:00PM	\$ 30,000.00	Online	TBA
Project Management	13 Weeks	May 31, 2018 Thursday 5:30PM – 8:45PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 31, 2018 Thursday 7:30PM – 9:00PM	\$ 30,000.00	Online	N/A
Programming Techniques	13 Weeks	May 30, 2018 Wednesdays 6:00PM - 7:30PM	\$ 30,000.00	Online	N/A
Public Relations	13 Weeks	May 29, 2018 Tuesdays 7:30 - 9:00 PM	\$ 30,000.00	Online	N/A
Public Speaking	13 Weeks	May 27, 2018 Sunday 8:30AM – 11:45AM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 30, 2018 Wednesday 5:30PM – 8:45PM	\$ 30,000.00	Face-to- Face	TBA
Recruitment, Selection & Orientation	13 weeks	May 31, 2018 Thursdays 5:30PM – 8:45PM	\$ 30,000.00	Face -to- Face	TBA
	13 Weeks	May 27, 2018 Sundays 7:00PM – 8:30PM	\$ 30,000.00	Online	N/A
Social Psychology	13 Weeks	May 29, 2018 Tuesdays 6:00PM - 7:30PM	\$ 30,000.00	Online	N/A
Strategic Marketing	13 Weeks	May 30, 2018 Wednesday 7:30PM – 9:30PM	\$ 30,000.00	Online	N/A
Supervisory Management - Evening	10 Weeks	May 15, 2018 Tuesdays & Wednesdays 6:00PM - 8:30PM	\$ 35,000.00	Online and Face -to- Face	WAC
Supervisory Management - Early Morning	13 Weeks	May 28, 2018 Mondays- Wednesdays 7:00AM- 8:30AM	\$ 35,000.00	Face -to- Face	WAC
Warehouse and Inventory Management	13 Weeks	May 31, 2018 Thursday 5:30PM – 8:45PM	\$ 30,000.00	Online And Face -to- Face	WAC
June					
Report Writing for Supervisors	4 weeks	June 4 - June 25, 2018 Tuesdays 7:00AM - 8:30AM	\$ 25,000.00	Face -to- Face or Online	TBA
Introduction to Computers for New Users (Beginners & Intermediate)	4 weeks	June 5 - June 26, 2018 Tuesdays 10:00AM - 12:30PM	\$ 18,000.00	Face -to- Face	TBA
Developing Successful Trainers (Train the Trainer)	5 Weeks	June 11- July 11, 2018 Mondays & Wednesdays 5:30 PM - 8:00PM	\$ 32,000.00	Face -to- Face	WAC
Event Planning and Implementation	6 Weeks	June 12- July 18, 2018 Tuesdays & Wednesdays 5:30 PM - 8:00PM	\$ 30,000.00	Online Or Face -to- Face	WAC
Merchandizing Techniques in Retail	4 weeks	June 19- July 10, 2018 Tuesdays 5:30 PM - 8:00PM	\$ 25,000.00	Online Or Face -to- Face	WAC
Payroll, Staff Benefits and Statutory Deductions	6 Weeks	June 20- July 25, 2018 Mondays & Wednesdays 5:30PM - 8:30PM	\$ 28,000.00	Online Or Face -to- Face	WAC
Postgraduate Certificate in Organisation Development	15 Weeks	* June 28, 2018	\$ 78,000.00	Online Or Face -to- Face	WAC
July					
TGL Summer Sales Programme Young Entrepreneurs	4 Weeks	July 2 - July 26, 2018 Mondays - Thursdays 9:00AM- 12:00PM	\$35,000.00	Face -to- Face	WAC

Customer Relationship Management	4 Weeks	July 4 - July 25, 2018 Wednesdays 5:30PM - 8:30PM	\$ 24,000.00	Face -to- Face	WAC
Business and Professional Ethics	5 weeks	July 4, 2018 Mondays & Wednesdays 7:00AM- 8:30AM	\$ 25,000.00	Face -to- Face	WAC
Corporate Wellness: Options and Benefits	4 weeks	July 5 - July 26, 2018 Thursdays 5:30PM - 8:30PM	\$ 25,000.00	Online Or Face -to- Face	WAC
Microsoft Office For New Users (Beginners & Intermediate)	4 Weeks	July 26- August 30, 2018 Mondays & Thursdays 6:00PM - 8:30PM	\$ 18,000.00	Face -to- Face	WAC
Public Speaking	6 Weeks	July 11, 2018 Mondays & Wednesdays 5:30 PM - 8:30 PM	\$ 28,000.00	Face -to- Face	WAC
Strategic Cost Reduction and Revenue Enhancement	4 weeks	July 19 - August 10, 2018 Thursdays & Fridays 7:00AM- 8:30 AM	\$ 25,000.00	Face -to- Face	WAC
Supervisory Management - Early Morning	13 Weeks	July 23 - October 17, 2018 Mondays - Wednesdays 7:00AM- 8:30 AM	\$ 35,000.00	Face -to- Face	WAC
Supervisory Management - Evening	10 Weeks	July 26- September 27, 2018 Tuesdays & Thursdays 6:00PM - 8:30PM	\$ 35,000.00	Online & Face -to- Face	WAC

Apply via the UCC website or submit an application form to corporate_edu@ucc.edu.jm (Schedule as of May 11, 2018)

NOTE:

1. Registration fee (J\$500) applies for entry to multiple seminars/courses (Current UCC students exempt)
2. Discount for groups. Financing and payment plan available
3. **Schedule details are subject to change without notice**
4. Corporate groups: customised training option available at your training facility on a personalized schedule.