



**ACADEMIC CALENDAR 2018 (Revised 14/3/18)**

**ACADEMIC AFFAIRS DIVISION Spring 2018**

Semester	Week	Date	Event
<b>SPRING</b> January 10 – May 9		January 4 – 30	UCC Online Prep Session (for all new & returning online students)
		January 9 & 10	UCC Online (Spring) Faculty Webinars
		January 7 & 8	Orientation of New Students
		January 9 (10:00AM – 4:00PM)	Faculty - Development of Course Portfolio and Assessment Matrix
		Thursday January 11	4:30 p.m. – 7:00 p.m. Faculty Meeting
		January 13	<b>Registration Concludes 11.59p.m.- Spring 2018</b>
	Week 1	January 14	Commencement of Spring Semester
		January 14	Publication of Fall 2017 Grades
		January 15	Commencement of UCC Online Chat Sessions
		<b>January 14-20</b>	<b>Late Registration &amp; Add/Drop of Modules Opens</b>
	Week 2	January 21-27	Class Visits – Program Coordinators
		<b>January 26</b>	<b>Late Registration &amp; Add/Drop of Modules Concludes</b>
	Week 3	January 28	<b>Deadline - Submission of Question Papers/Answer Keys for Mid-Module Examinations (MME)</b>
		February 2	<b>Deadline - Submission Pool of Questions/Answers to Course Leaders/HODs for End of Module Examinations (2 HR EOME)</b>
	Week 4	February 4-10	Faculty Observation
	Week 5	February 14	<b>ASH WEDNESDAY – ALL CAMPUSES CLOSED</b>
		February 16	<b>Deadline - Submission of Question Papers/Answer Keys by HODs/HOS' for End of Module Examinations to Exam Unit (2 HR EOME)</b>
		February 17	<b>7:00 pm Make up Classes for Ash Wednesday</b>
	Week 6	February 18-24	Faculty Observation
		February 23	<b>Academic Council Meeting</b>
	Week 7	February 25-March 3	<b>Mid Module Examinations (MME)</b>
		February 25 – March 11	<b>Mid-Module Examinations (UCC Online)</b>
		February 25	MME - Sunday Sessions 1 & 3 Only
		February 26	MME - Monday Day & Evening Groups Only
		February 27	MME – Tuesday Early Bird Groups Only
		February 28	MME - Wednesday Day, Evening & Early Bird Groups
		March 1	MME – Thursday Day Groups Only



## Academic Affairs Division CALENDAR OF EVENTS

<b>Spring 2018 Cont'd</b>		
<b>Week</b>	<b>Date</b>	<b>Event</b>
Week 8	March 4	MME - Sunday Session 2 Groups Only
	March 5	MME – Monday Early Bird Groups Only
	March 6	MME - Tuesday Day & Evening Groups
	March 8	MME – Thursday Early Bird & Evening Groups Only
Week 9	March 11	<b>CLASSES IN SESSION (Sports Day Cancelled)</b>
	March 12-17	Class Visits – Academic Team
Week 10	March 18-24	Students Evaluation of Faculty
Week 11	March 25-31	
	<b>Sunday March 25</b>	<b>Registration Commences - Summer 2018</b>
	Friday March 30	<b>Good Friday – ALL CAMPUSES CLOSED</b>
Week 12	April 1-7	
	Sunday April 1	Easter Sunday – <b>ALL CAMPUSES CLOSED</b>
	Monday April 2	Easter Monday – <b>ALL CAMPUSES CLOSED</b>
	April 3-7	Classes resume
Week 13	April 8 -14	End of Teaching Semester
	April 15 - 21	Study Break
	<b>April 15 &amp; 16</b>	<b>Make up classes for April 1 &amp; 2 (if necessary)</b>
	<b>April 18, 19, 20</b>	<b>Course Planning for Summer Semester</b>
	<b>April 22 - 28</b>	<b>End of Module Examinations (2 HR EOME)</b>
	<b>April 29 – May 5</b>	<b>End of Module Examinations (2 HR EOME)</b>
	<b>May 6 - 9</b>	<b>End of Module Examinations (2 HR EOME)</b>
	May 10 -26	Semester Break (existing students)
	May 10	UCC Online (Summer) Faculty Meeting
	May 15 & 16	UCC Online (Summer) Faculty Webinars
<b>CALENDAR OF EVENTS 2018</b>		
<b>Summer 2018</b>		
<b>SUMMER</b> May 21 - August 19	May 21 – June 11	UCC Online Prep Session (for all new & returning online students)
	May 20 <b>OR</b> 21	Main Orientation Session for New Students
	May 22 & 24	Orientation Meetings with Coordinators/SFS/Library etc
	<b>Wednesday May 23</b>	<b>LABOUR DAY – ALL CAMPUSES CLOSED</b>
	Thursday May 24	6:00 p.m. – Faculty Meeting – WAC
	<b>Saturday May 26</b>	<b>Registration Concludes 11.59 p.m.– Summer 2018</b>
Week 1	Sunday May 27	Commencement of Summer Semester
	Monday, May 28	Commencement of UCC Online Chat Sessions
	<b>May 27- June 2</b>	<b>Late Registration and Add/Drop of Modules Opens</b>



## Academic Affairs Division CALENDAR OF EVENTS

		<b>Summer 2018 (cont'd)</b>		
<b>Week</b>	<b>Date</b>	<b>Event</b>		
Week 2	Sunday June 3 - 9	Class Visits – Program Coordinators		
	<b>June 8th</b>	<b>Late Registration &amp; Add/Drop of Modules Concludes</b>		
Week 3	Sunday June 10	<b>Deadline- Submission of Question Papers/Answer Keys for Mid Module Examinations (MME)</b>		
Week 4	Sunday June 17 - 23	Faculty Observation		
	Sunday June 17	<b>Deadline - Submission Pool of Questions/Answers to Course Leaders/HODs for End of Module Examinations (2 HR EOME)</b>		
Week 5	June 24 - 30 <b>(2 hrs MM)</b>	<b>Mid Module Examinations (MME) within class (Internal staff check permits/Lecturer Invigilates)</b>		
Weeks 5 & 6	June 24 – July 8	<b>Mid-Module Exams (UCC Online)</b>		
Week 6	July 1	<b>Deadline- Submission of Question Papers/Answer Keys by HODs/HOS' to Exam Unit for End of Module Examinations ( 2 HR EOME)</b>		
Week 7	July 8 - 14	Class Visits Academic Team		
	Sunday July 15	<b>Registration Commence Fall 2018</b>		
Week 8	July 15 - 21	<b>Students Evaluation of Faculty</b>		
<b>SUMMER</b> May 21-August 19	Week 9	July 22 - 28		
		<b>Sunday July 22</b>	<b>UCC Graduation Ceremony (ALL CAMPUSES CLOSED)</b>	
	Week 10	Sunday July 29 – August 3	End of Teaching Semester/Group Presentations	
		Wednesday August 1	<b>Emancipation Day (ALL CAMPUSES CLOSED)</b>	
		<b>Aug 2 &amp; 3</b>	<b>Course Planning for Fall 2018</b>	
		August 4	7:00 p.m. Make up classes for August 1 (if necessary)	
	Week 11	August 5 - 7	Study Break	
		<b>Aug 7</b>	<b>Course Planning for Fall 2018</b>	
		August 6	<b>Independence Day (ALL CAMPUSES CLOSED)</b>	
	Week 12	August 8 - 10	<b>End of Module Examinations (2 HR EOME)</b>	
		August 12 - 18	<b>End of Module Examinations (2 HR EOME)</b>	
		August 20 - 31	Semester Break (existing students)	
	<b>SUMMER 2018 TIMETABLE ONLY</b>			
<b>The Summer Semester will see a ten-week contact schedule for classes plus the examination period. Classes = 3 contact hours.</b>				
<b>Lecturers to adjust course outlines to include independent work for 11 hours.</b>				
<b>Weekday classes:</b>				
<b>7:00 a.m. – 8:30a.m. (Mon/Wed or Tues/Thurs)</b>				



## Academic Affairs Division CALENDAR OF EVENTS

<b>Day/Evening Schedule (1 day per module):</b>
<b>9:00 a.m. – 12:15 p.m.</b>
<b>1:15 p.m. – 4:30 p.m.</b>
<b>5:30 p.m. – 8:30 p.m.</b>
<b>Sunday classes:</b>
<b>8:30 a.m. – 11:45 a.m.</b>
<b>12:15 p.m. – 3:30 p.m.</b>
<b>3:40 p.m. – 6:45 p.m.</b>
<b>Students will have a vacation break from August 20 – 31, 2018</b>

### CALENDAR OF EVENTS 2018 Fall 2018

Semester	Week	Date	Event
<b>FALL</b>		August 23	UCC Online Fall Faculty Meeting
		August 27 – September 17	UCC Online Prep Session (for all new & returning online students)
		August 28 & 29	UCC Online Fall Faculty Webinars
		<b>August 26 OR 27</b>	Main Orientation for New Students
		<b>August 28 &amp; 29</b>	Orientation Meetings with Coordinators/SFS/Library etc
		Thursday, August 30	Faculty Meeting/Workshop - WAC
		<b>Saturday September 1st</b>	<b>Registration Concludes at 11:59 p.m. - Fall 2018</b>
	Week 1	Sunday September 2-8	Commencement of Fall Semester
		Monday, September 3	Commencement of UCC Online Chat Sessions
		<b>September 2-14</b>	<b>Late Registration &amp; Add/Drop of Modules Opens</b>
	Week 2	September 9-15	Class Visits – Program Coordinators
		<b>Friday September 14</b>	<b>Late Registration &amp; Add/Drop of Modules Concludes</b>
	Week 3	September 16	<b>Deadline - Submission of Question Papers/Answer Keys for Mid Module Examinations (MME)</b>
	Week 4	<b>September 23 - 29</b>	<b>23<sup>rd</sup>: Deadline - Submission Pool of Questions/Answers to Course Leaders/HODs for End of Module Examinations (2 HR EOME)</b>
		<b>Thursday, September 27</b>	<b>Research Day</b>
	Week 5	September 30 - <b>October 6</b>	<b>Oct 6: Deadline - Submission of Question Papers/Answer Keys by HODs/HOS' to Exam Unit for End of Module Examinations (2HR EOME)</b>
	Week 6	October 7-13	Faculty Observation



## Academic Affairs Division CALENDAR OF EVENTS

		<b>Fall 2018 Cont'd</b>		
<b>Week</b>	<b>Date</b>	<b>Event</b>		
Week 7	October 14-20			
	<b>Monday October 15th</b>	<b>National Heroes Day (ALL CAMPUSES (CLOSED))</b>		
	<b>October 16 - 29</b>	<b>Mid Module Exams (UCC Online)</b>		
	<b>October 17 - 30</b>	<b>Mid Module Examinations (MME)</b>		
	October 17	MME – Wednesday - Early Bird Groups		
	October 18	MME – Thursday -Day Groups Only		
Week 8	October 21-27			
	October 21	MME - Sunday Sessions 1 & 3 Only		
	October 22	MME - Monday -Day & Evening Groups Only		
	October 23	MME – Tuesday Early Bird Groups Only		
	October 24	MME - Wednesday –Day & Evening Groups		
	October 25	MME – Thursday - Early Bird & Evening Groups Only		
Week 9	October 28 – Nov 3			
	October 28	MME – Sunday - Session 2 Groups Only		
	October 29	MME – Monday - Early Bird Groups Only		
	October 30	MME – Tuesday – Day & Evening Groups		
<b>Fall Semester September 2 - December 21</b>		October 28-November 3	Class Visits – Academic Team	
		<b>November 3</b>	<b>Deadline: Late add/drop with approval (Grade W)</b>	
	Week 10	November 4-10		
		<b>November-11</b>	<b>Registration Commences – Spring 2019</b>	
	Week 11	November 11-17	Students Evaluation of Faculty	
	Week 12	November 18-24		
	Week 13	November 25-December 1		
		<b>December 1</b>	<b>Deadline: Withdrawal from module with approval (Grade WF)</b>	
		December 2-5	Study Break	
		<b>Dec 3 - 5</b>	<b>Course Planning for Spring 2019</b>	
		<b>December 6-7</b>	<b>End of Module Examinations (2 HR EOME)</b>	
		<b>December 9-15</b>	<b>End of Module Examinations (2 HR EOME)</b>	
		<b>December-17</b>	<b>UCC Online (Spring 2019) Faculty Meeting</b>	
		<b>December 16-21</b>	<b>End of Module Examinations (2 HR EOME)</b>	
		<b>December 23 - 29</b>		
		<i>Sunday December 23</i>	<b>(ALL CAMPUSES (CLOSED))</b>	
	<i>Monday December 24</i>	<b>Christmas Eve (ALL CAMPUSES (CLOSED))</b>		
	<i>Tuesday December 25</i>	<b>Christmas Day (ALL CAMPUSES (CLOSED))</b>		



## Academic Affairs Division CALENDAR OF EVENTS

		<i>Wednesday December 26</i>	<i>Boxing Day (ALL CAMPUSES (CLOSED))</i>
		<b>December 27 - 28</b>	<b>UCC RESUMES FOR BUSINESS</b>
		<b><u>Dec 30, 2018 – Jan 5, 2019</u></b>	
		<i>Sunday December 30</i>	<b>(ALL CAMPUSES (CLOSED))</b>
			<i>New Year's Eve</i>
		<i>Monday December 31</i>	<b>(ALL CAMPUSES (CLOSED))</b>
			<i>New Year's Day</i>
		<i>Tuesday January 1, 2019</i>	<b>(ALL CAMPUSES (CLOSED))</b>
		January 7 – 30, 2019	UCC Online Prep Session (for all new & returning online students)
		January 7 & 8, 2019	Orientation for new students
		Sunday January 13, 2019	Spring Semester 2019 begins
		Monday, January 14, 2019	Commencement of UCC Online Sessions