



REQUEST FOR EXEMPTION / ADVANCED STANDING

SECTION 1 : STUDENT AND CONTACT INFORMATION

*FIRST NAME _____

*MIDDLE NAME(S) _____

*LAST NAME _____

*I.D. # _____ UCC EMAIL _____

CAMPUS ATTENDED _____

PHONE _____ (HOME) _____ (MOBILE) _____ (WORK)

SECTION 2 : PROGRAMME INFORMATION

PROGRAMME REGISTERED: _____

GROUP NAME _____

ENTRY DATE _____ / _____ / _____
mm / dd / yyyy

PETITION DATE _____ / _____ / _____
mm / dd / yyyy

Have you received exemption from UCC previously? Yes No If yes, how many did you receive? _____

SECTION 3 : PROGRAMME RECORDS

PREVIOUS CERTIFICATE / DIPLOMA / DEGREE	YEAR GRANTED	INSTITUTION ATTENDED

FOR OFFICIAL USE ONLY

UCC COURSE AND COURSE CODE PETITIONED	SUBSTITUTE COURSE FROM PREVIOUS INSTITUTION(S)	GRADE(S)	YEAR SUBSTITUTE TAKEN	DECISION ✓ OR ✗	COMMENTS (Give reason(s) why exemption is not granted)

COMPLETED BY _____ DATE _____ # OF EXCEPTIONS REQUESTED _____
NAME SIGNATURE mm / dd / yyyy

APPROVED BY _____ DATE _____ # GRANTED _____ # NOT GRANTED _____
NAME SIGNATURE mm / dd / yyyy