



## Student Update Form

(Please complete form in its entirety)

- Documentation must be provided for any name change to be processed (birth certificate, marriage certificate or court documents).
- Students updating their address must provide proof of residency

<b>Enrollment Term:</b>	Fall (Aug-Dec): 20_____	Spring (Jan-May): 20_____	Summer (May-Aug): 20_____
Student's ID:	Date of Birth (dd-mm-yr):		TRN:

**Name Change:**

Previous Name:			
Legal New Name:	Last Name:	First Name:	Middle Name:
Proof of Legal Name Change:	Correct Spelling (Birth Certificate):	Marriage (Marriage Certificate):	Divorce (Decree Absolute):
			Change of name (Deed Poll):

**Change of Address:**

Student's ID:	Birth Date:	TRN:
Previous Address:		
New Address:		
Change by:	Street:	City:
Proof of Residency:		Parish:

**Contact Information:**

Telephone:	Mobile (Area code & No):	Home (Area code & No):
Email Address:		
<b>Next of Kin Contact:</b>		

**Other Updates:**

Details	Please update my Aeiron Profile:	Please update status:	Please see attachment to update:
External passes			
Transfer credits			
Acceptance status			
Programme transfer			
Other			

I certify that the information on this form is correct and I understand that falsification may result in disciplinary action or dismissal.

**Signature (mandatory):**

**Date:**

Form can be mailed, scanned and emailed to: [registry@ucc.edu.jm](mailto:registry@ucc.edu.jm) or delivered in person or electronically to the Main/Regional Campus(es).

**Campus**

Main Campus: 17 Worthington Ave Kingston 5	Oxford Terrace 16 Oxford Terrace Kingston 5	May Pen 3 Chapleton Road May Pen, Clarendon	Mandeville Lot 3, Caledonia Mall 3½ Caledonia Rd, Manchester	Ocho Rios 99 Main Street Ocho Rios, St. Ann	Montego Bay 16 East Street, Montego Bay, St. James
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