



**UNIVERSITY OF THE COMMONWEALTH CARIBBEAN
Undergraduate Degree Programmes
Tuition Fee Structure and Payment Plan Options
ACADEMIC YEAR 2017-2018
(Comprehensive—All Options)**

1. Tuition Fee Structure

Tuition costs are determined by the number of credits required for the completion of the degree programme. Generally, a degree programme requires the completion of a particular number of credits, spread over a number of modules, typically three (3) credits per module. There are some modules that account for one (1), five (5), and six (6) credits. Please check with the Registry and/or your Campus Manager/Student Services Coordinator for the number of credits required to complete your degree, and the number of credits applicable to each of the modules in your programme.

The cost per credit for regular face-to-face modules in the Academic Year 2017-2018 will be Ten Thousand Dollars (J\$10,000.00). The cost per credit for UCC Online modules in the Academic Year 2017-2018 will be Ten Thousand Dollars (J\$10,000.00). This cost is inclusive of the following:

- Basic Tuition
- Identification Card (first/renewed only)

Note the following indicative figures for tuition:

Regular Undergraduate

- a. Given the cost for one credit as above for Regular face-to-face modules, a typical three (3) credit module costs **Thirty Thousand Dollars (J\$30,000.00)**.
- b. By way of example, the total cost (tuition fees only) for a Sixty Four (64) credit Associate Degree programme is **Six Hundred and Forty Thousand Dollars (J\$640,000.00)**.

UCC Online (Undergraduate)

- a. Given the cost for one credit as above for UCC Online modules, a typical three (3) credit module costs **Thirty Thousand Dollars (J\$30,000.00)**.
- b. By way of example the total cost (tuition fees only) for a Sixty Four (64) credit Associate Degree programme is **Six Hundred and Forty Thousand Dollars (J\$640,000.00)**.

Caribbean Students (UCC Online)

- a. A typical three (3) credit module costs **Three Hundred United States Dollars (US\$300.00)**.
- b. The total cost (tuition fees only) for a Sixty Four (64) credit Associate Degree programme is **Six Thousand Four Hundred United States Dollars (US\$6,400.00)**.



UNIVERSITY OF THE COMMONWEALTH CARIBBEAN (UCC)

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University of London (Certificate of Higher Education in Common Law)

The UCC tuition fee for the University of London (UOL) Certificate of Higher Education in Common Law is **Sixty Eight Thousand One Hundred and Thirty Three Dollars (J\$68,133.00)** for each of the four (4) core modules, and **Twenty Four Thousand Seven Hundred and Fifty Dollars (J\$24,750.00)** for the English for Legal Professionals. The total cost is therefore **Two Hundred and Ninety-seven Thousand Two Hundred and Eighty Two Dollars (J\$297,282.00)**. The miscellaneous fee is Nine Thousand Dollars (\$9,000.00). This cost is subject to change at the beginning of each academic year, and is an all inclusive cost covering:

- Tuition
- Identification Cards

University of London (Bachelor of Laws)

The UCC tuition fee for the University of London (UOL) Bachelors of Law (LLB) is as follows:

Category 1 Modules	-	Sixty Eight Thousand One Hundred and Thirty Three Dollars (J\$68,133.00) each
Category 2 Modules	-	Sixty Eight Thousand One Hundred and Thirty Three Dollars (J\$68,133.00) each

The miscellaneous fee is Nine Thousand Dollars (J\$9,000.00).

During the process of Academic Advisement the students will be guided regarding the categorization of modules. The fees cover:

- Tuition
- Identification Cards

Although the cost per credit is subject to change each Academic Year, students may negotiate a fixed cost for the duration of the programme by paying in advance. Please refer to the Scholarships Section 4 below for further details.

Foundation Courses

The Tuition Fee for students pursuing the non-credit courses (*English for Academic Purposes, Fundamentals of Accounting, and Core Mathematics*) via the face-to-face mode for the Academic Year 2017-2018 is **Eighteen Thousand Dollars (J\$18,000.00)**. The applicable fee for UCC Online students is **Fifteen Thousand Dollars (J\$15,000)**. This fee is separate and apart from the Tuition Fees payable for credits/modules in the Degree Programme, and is payable in accordance with the fee payment policy outlined below.



Laboratory/Practical Module Fees

Modules with Laboratory or other practical components attract additional fees as indicated below. These charges are due and payable at the time of registering for the relevant module(s). Please consult with your Student Services Coordinator for details as to which module(s) are subject to this fee.

- a. **Tourism and Hospitality Management Programme** - Five Thousand Dollars (J\$5,000.00) per module with a Laboratory component (e.g. Food and Beverage Management). The fee for Caribbean students is Fifty United States Dollars (US\$50) per module.

1. Miscellaneous Fees

a) JAMCOPY License fee

In order for students to have access to, and legally reproduce extracts of copyright material published in print, such as books, periodicals and journals, a license fee is charged by the Jamaican Copyright Licensing Agency (JAMCOPY).

The JAMCOPY License fee for the 2017-2018 academic year is One Thousand Two Hundred Dollars (J\$1,200.00); Caribbean students will pay a fee of Ten United States Dollars. The fee is payable at the beginning of the academic year (or upon acceptance of an offer from the UCC, for students commencing programmes in the Spring Semester or Summer Sessions each academic year).

This fee is paid directly to JAMCOPY.

b) Personal Accident Insurance

Students are required to pay One Thousand Dollars (J\$1,000.00) each academic year to access the Personal Accident Insurance policy provided. This fee is payable at the beginning of the academic year, or upon acceptance of an offer from the UCC, for students commencing programmes in the Spring Semester or Summer Sessions each academic year.

This fee is paid directly to Sagikor Insurance Company.

c) Other Fees

In order for students to benefit from optimal service delivery in a number of areas, given the standards and regulations which guide UCC, the institution requires students to pay a total of Six Thousand Eight Hundred Dollars (J\$6,800.00). This fee covers the following provision of services:

1. Information and communication technologies: this enables the provision and maintenance of the Aeorion Student Management System, computer labs, and wireless services.
2. Library and Information services: this enables students to access the EBSCO electronic database, as well as the maintenance of the Library Software Management System.



3. Seminars, Workshops, Conferences
4. Student Sports and Cultural Development activities.

Miscellaneous Fees total J\$9000 per academic year for Jamaica-based and Jamaican students based overseas.

d) Other Fees (Caribbean Online Students Only)

Caribbean nationals studying at UCC Online are required to pay the following non-tuition fees:

- i) ProctorU – to facilitate the online invigilation/proctoring of exams – US\$12.00 per credit
- ii) Technology Fee – US\$10.00 per semester
- iii) Tutorial Support Fee – US\$30.00 per semester
- iv) JAMCOPY License Fee – US\$10.00 per semester

e) Proctoring Fees (Jamaican Students based overseas)

Jamaican students based overseas and studying at UCC Online are required to pay a fee of US\$12.00 per credit to facilitate the online proctoring of their exams by ProctorU.

f) Incidental Fees

Incidentals (e.g. application fees, repeat module, transcripts, alternative examinations, photocopying, certificate copies, etc.) are charged separately. A schedule of Incidental Service Fees is available from the Student Financial Services (SFS) Unit and your Student Services Coordinator.

g) Registration Fees

Students are required to register each term for the modules they intend to sit. This registration includes Course Selection on the Student Management System (SMS), payment of the relevant amount of charges and fees, and financial clearance from Student Financial Services, and is to be completed on or before the closure of the Registration Period each term as per the Academic Calendar.

Students who fail to comply with the Registration deadline each term will incur a Late Registration Fee of Three Thousand, Five Hundred Dollars (J\$3,500.00). The Late Registration Fee for Caribbean students is Fifty United States Dollars (US\$50).



3. Fee Payment

a. Full Semester Payment

Students are required to pay for the total credits for which they have selected each semester/session, on or before the close of registration each semester/session as per the Academic Calendar.

For students sourcing funds through scholarships, Students' Loan Bureau (SLB) or through loans from recognized financial institutions (***including the UCC partners listed in section 3 b. below***) or their employers, a commitment letter from the organization must be presented to the SFS Unit (or Campus Manager for Rural Campuses) by the end of the Registration Period each semester, as indicated in the Academic Calendar. **The commitment letter must indicate the amount of funding approved, and the proposed date of payment.**

Students are encouraged to make appropriate arrangements regarding such commitments early.

Students may pay for more than one semester/session in advance, and benefit from scholarships. Refer to the Scholarships Section 4 below for further details.

Failure to comply with the deadline for payment or submission of commitment letters will result in a Late Registration Fee of Three Thousand Five Hundred Dollars (J\$3,500.00).

b. Tuition Financing

UCC has partnered with financial institutions to facilitate flexible, affordable monthly payment plan options for students. The partner institutions are:

- i. I.S.P. Financing Limited
- ii. National Commercial Bank (Jamaica) Limited (NCB)
- iii. City of Kingston Cooperative Credit Union
- iv. First Heritage Cooperative Credit Union
- v. Jamaica National Building Society
- vi. Student Loan Bureau

Both institutions offer loan products specially designed for UCC students, with fast processing time, low interest rates and minimal processing fees*.

Please contact the Student Financial Services Unit or your Campus Manager for further details.

***Conditions apply**

4. Scholarships

Face-to-Face Undergraduate Programmes

Scholarships on **tuition fees only** are applied to accounts (face-to-face programme) if payment is made for 10 or more modules in full in advance, as per the following schedule:



Years (At Least)	Modules (At Least)	Credits (At Least)	Cost	Discount Rate (%)	Discount Value	Discounted Fee
1	10	30	300,000.00	5.00%	15,000.00	285,000.00
2	20	60	600,000.00	7.50%	45,000.00	555,000.00
3	30	90	900,000.00	10.00%	90,000.00	810,000.00
4	40	120	1,200,000.00	12.50%	150,000.00	1,050,000.00

UCC Online (Applicable Discounts)

Scholarships on **tuition fees only** are applied to accounts of students pursuing courses via UCC Online if payment is made for 10 or more modules in full in advance, as per the following schedule:

Years (At Least)	Modules (At Least)	Credits (At Least)	Cost	Discount Rate (%)	Discount Value	Discounted Fee
1	10	30	300,000.00	5.00%	15,000.00	285,000.00
2	20	60	600,000.00	7.50%	45,000.00	555,000.00
3	30	90	900,000.00	10.00%	90,000.00	810,000.00
4	40	120	1,200,000.00	12.50%	150,000.00	1,050,000.00

Caribbean Students (Applicable Discounts)

Students may pay for the programme that they plan to pursue prior to the commencement of the programme of study **IN FULL prior to the start of classes/instruction**, by first Registration Date as per the Academic Calendar. Fees would be locked in for the duration of the programme, and subject to scholarships as indicated below:

Associates Degrees	Bachelor's Degrees
US\$5,920.00 at the start of the programme (Scholarship of 7.5%)	US\$11,200.00 at the start of the programme (Scholarship of 12.5%)

N.B. Invoices provided for extended periods will reflect applicable discounts

5. Payment Methods

- 1. ONLINE** using your Visa, MasterCard or NCB Keycard using your AEorion account. Simply go to www.aeorion.ucc.edu.jm, log into your account using your AEorion ID number, select the **"Pay with Credit Card"** link under the Student Management System section, and follow the instructions.
- 2. FROM YOUR BNS ACCOUNTS USING SCOTIA ONLINE.** Simply log on to your Scotia Online account, select UCC as the payee under the bill payment section, enter your eight (8) digit Aeorion student ID number as the account number, and then submit. You can then proceed to make the payment.



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3. **AT ANY JAMAICA NATIONAL BUILDING SOCIETY (JNBS) BRANCH ISLANDWIDE.** Payments can be made in cash, direct from your JNBS savings account, or online using the JN Live online facility. Students with debit/credit cards can withdraw funds from in-branch ATMs.
4. **AT THE CASHIER** at our campuses. Acceptable payment methods are Credit Card, Debit Card or Manager's Cheque (acceptance of company cheques is subject to the approval of the SFS Unit). **CASH WILL NOT BE ACCEPTED AT OUR CAMPUSES FOR SETTLEMENT OF TUITION FEES.** For students attending campuses in Kingston, the Worthington Avenue campus convenient opening hours are:
 - Mondays to Thursdays 7:00am to 7:30pm
 - Fridays 8:30am to 4:30pm
 - Sundays 8:00am to 4:00pm

Students at rural campuses are to be guided by the normal opening hours for the campuses as advised by the Campus Managers.

Students are encouraged to contact the Student Financial Services Unit at the Worthington Avenue Campus, 17 Worthington Avenue, Kingston 5, or by telephone at 665-3978-80, or by email at sfs@ucc.edu.jm to discuss the details of the Tuition Fee Structure, Financing Options and Discounts. Students attending Rural Campuses may discuss these matters with their Campus Managers.