



UCC EXAMINATION RULES (Announced at the start of each exam)

- 1) Candidates will not be permitted to leave the room after being checked and admitted by the invigilator. Anyone wishing to go to the restroom must wait until one of the invigilators is able to accompany you. This will be at approximately hourly intervals after the start of the examination.
- 2) All writing in the answer booklet must be done using a black or blue ink pen except for diagrams, charts, illustrations and tables where applicable can be drawn in pencil. Failure to observe this rule will result in your script not being marked.
- 3) Candidates **will be admitted to the Exam room up to 30 minutes after the start of the examination.** You are not permitted to hand in your scripts and leave the room before one (1) hour after the start of the exam **as well as during the last 30 minutes of the exam.**
- 4) Raise your hand to obtain the invigilators attention.
- 5) Do not remove any page(s) from the answer booklet; this will be interpreted as an attempt to cheat.
- 6) Do not communicate with any other candidate during the examination.
- 7) Invigilators reserve the right to ask any candidate to change seats at any point during the examination.
- 8) Unauthorized material found in your possession, during the examination, will be reported to the Examination Committee. The penalty can be disqualification from the course if it is clear that cheating has taken place or there is evidence of intent to cheat.
N.B. Cellular phones and Exam Permits with written / typed notes / scribbling / doodling are considered unauthorized.
- 9) **All cellular phones and other electronic devices including but not limited to 'SMART WATCHES & SMART RINGS', must be turned off and placed in your bags while the examination is in progress.**
- 10) Candidates are not permitted to borrow or lend any equipment or examination material, eg: calculator, pen, pencil etc.
- 11) Candidates are not allowed to have pencil or glasses cases **on the desk.**
- 12) Candidates are not allowed to wear head gear– including but not limited to hats, tams, caps or scarves while in the examination room.
- 13) Candidates are not allowed to leave the examination room with the question paper or any other examination material. This is considered a major offence and will be treated accordingly.
- 14) At the end of the examination, please seal your answer booklet, raise your hand and await the invigilator to collect your answer booklet; you will be required to sign the examination register and the invigilator will sign your exam permit.

N.B. YOUR IDENTIFICATION NUMBER MUST BE CLEARLY WRITTEN ON THE ANSWER BOOKLET. DO NOT WRITE YOUR NAME ON YOUR SCRIPT, IT WILL NOT BE MARKED IF IT HAS YOUR NAME OR ANY IDENTIFYING MARKS OR ILLUSTRATIONS.

MASK MUST BE WORN WHILE ON CAMPUS.