



The Centre of Occupational Studies

Occupational Internship Mandate

Name of Student	
Occupational A.D. Programme	
Period of Internship	
Internship Coordinator	
Internship Site Supervisor	

The COS Occupational Internship Mandate details specific occupational related competencies/ areas of exposure to be developed/enhanced/provided by the Internship Site. The areas of exposure are derived from and aligned with the specific occupational programme content, as well as competencies practiced by the firm, which are not teachable in the intuition, with relevance to the occupational discipline and workplace requirements. This document serves as an agreement and a guide/plan of the internship experience.

The Occupational Internship Mandate is an agreement between _____
_____ (hereafter referred to as “the Institution”)
and,
_____ (here after referred to as “the Internship Site”).

Please indicate in the below table, the areas to which the Student-Intern will be exposed to develop their competencies while on internship/work attachment, along with the relevant

Institutional Proposed Areas for Student Exposure	Proposed Start Period (Week 1)	Proposed End Period (Week 1)	Comments

Internship Site Input Areas for Student Exposure (According to Enterprise Standards)	Proposed Start Period (Week 1)	Proposed End Period (Week 1)	Comments

Internship Coordinator (Sig.): _____ Date: _____

Internship Site Supervisor (Sig.): _____ Date: _____

The Institution has the responsibility to orientate the Student- Intern as to the details of the agreement, specific to the expectations of exposure, development and practice. Students must receive a copy of the completed and signed agreement prior to commencing the internship experience.

Student-Intern (Sig.): _____ Date: _____