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**UNIVERSITY COLLEGE OF THE CARIBBEAN  
UNDERGRADUATE DEGREE PROGRAMMES  
TUITION FEE STRUCTURE AND PAYMENT PLAN OPTIONS  
ACADEMIC YEAR 2010-2011**

**1. Tuition Fee Structure**

Tuition costs are determined by the number of credits completed for the programme. Generally, a degree programme requires the completion of a particular number of credits, spread over a number of modules, typically three (3) credits per module (there are some modules which account for five (5) credits, and others for six (6)). Please check with the Registry and/or your Student Services Coordinator for the number of credits required to complete your degree, and the number of credits applicable to each of the modules in your programme.

**The cost per credit for the Academic Year 2010-2011 is Seven Thousand Dollars (J\$7,000.00).** This cost is subject to change at the beginning of each academic year, and is an all inclusive cost covering:

- Tuition
- Identification Cards
- Jamcopy License Fee
- Graduation\*

**This charge applies to all Undergraduate Degree Programmes.**

A typical three (3) credit module therefore costs Twenty One Thousand Dollars (J\$21,000.00). The total cost for a Sixty Three (63) credit programme is therefore Four Hundred and Forty One Thousand Dollars (J\$441,000.00). Although the cost per credit is subject to change each Academic Year, students may negotiate a fixed cost for the duration of the programme by paying in advance. Please refer to the Discounts section 3 below for further details.

**The Tuition Fee for Foundation Courses for the Academic Year 2010-2011 is Twelve Thousand Five Hundred Dollars (J\$12,500.00).** This fee is separate and apart from the Tuition Fees payable for credits/modules in the Degree Programme, and is payable in accordance with the payment plan terms outlined in Section 2 below.

Incidentals (e.g. application fees, repeat module, transcripts, supplementary examinations, photocopying, certificate copies, etc.) are charged separately. A schedule of Incidental Service Fees is available from the Student Financial Services (SFS) Unit and Customer Service Department.

**\* Students choosing to graduate in Absentia will be required to pay a Processing, Handling and Delivery Charge, which is currently set at Seven Thousand Dollars (J\$7,000.00), and is subject to change. Please refer to the Student Handbook for details regarding the Graduation Policy.**



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## 2. Payment Plan Options

### a. Full Semester Payment

**Students are required to pay for the total credits that they plan to pursue each semester IN FULL AT THE BEGINNING OF THE TERM, on or before the Registration Date as per the Academic Calendar.**

**Failure to comply with the payment deadline will attract a Late Payment Fee of Three Thousand Five Hundred Dollars (J\$3,500.00).**

### b. Extended Payment Plans

An extended payment plan option is available for students. The plan allows students to pay tuition fees for each semester in two (2) or three (3) equal monthly installments, and will attract a finance charge.

**In order to access an extended payment plan, students must advise the Student Financial Services (SFS) Unit (or the Centre manager for Rural Campuses) by the end of the Registration Period as stated in the Academic Calendar.**

**Failure to comply with the deadline to access the Extended Payment Plan option will attract a Late Payment Fee of Three Thousand Five Hundred Dollars (J\$3,500.00), in addition to the finance charges and any late payment fees associated with the Plan.**

The first installment is due by the end of the Registration Period each Semester, and subsequent installments are due by the 28<sup>th</sup> of each of the following months. Where the 28<sup>th</sup> falls on a weekend or public holiday, the payment is due on the next business day. **If the monthly payments are late, a Late Payment Fee of One Thousand Dollars (J\$1,000.00) will be applied.**

The ***Tuition Fee Payment Plan Schedule*** attached illustrates the payment plan, based on the number of credits being attempted in a semester.

**Extended payment plans are not available to students pursuing less than six (6) credits in any given semester. The full tuition fee is to be paid in full by the end of the Registration Period each semester.**



### 3. Discounts

Discounts on tuition fees are applied to accounts if payment is made for 3 or more semesters in full in advance, as per the following schedule:

Semesters	Modules	Credits	Cost	Discount Rate (%)	Discount Value	Discounted Fee
3	9	27	189,000.00	5.00%	9,450.00	<b>179,550.00</b>
4	12	36	252,000.00	7.50%	18,900.00	<b>233,100.00</b>
5	15	45	315,000.00	10.00%	31,500.00	<b>283,500.00</b>
6	18	54	378,000.00	10.00%	37,800.00	<b>340,200.00</b>
7	21	63	441,000.00	10.00%	44,100.00	<b>396,900.00</b>

Discounts will be applied to semesters commencing after the payment is made (Conditions Apply).

**Students may contact the SFS Unit to negotiate additional discounts (e.g. Full Programme Fee payment).**

### 4. Third Party Funding

For students sourcing funds through scholarships, or through loans from recognized financial institutions or their employers, a commitment letter from the organization must be presented to the SFS Unit (or Centre Manager for Rural campuses) by the end of the Registration Period each semester, as indicated in the Academic Calendar. **The commitment letter must indicate the amount of funding approved, and the proposed date of payment.**

Students are encouraged to make appropriate arrangements regarding such commitments early. Failure to present the commitment letters by the stated deadline may result in students being charged the late payment and service fees as indicated above.



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## 5. Payment Methods

Students are required to pay tuition fees at the Worthington and Rural Campuses. Acceptable payment methods are Credit Card, Debit Card or Manager's Cheque (Acceptance of company cheques is subject to the approval of the SFS Unit). **CASH WILL NOT BE ACCEPTED FOR SETTLEMENT OF TUITION FEES.**

### a. Magna

Students are reminded that the University College of the Caribbean is a Magna Partner. As such, Magna Vouchers may be redeemed to pay for tuition fees.

**Magna Reward Points will be awarded to students who pay **ON TIME**, in accordance with the Payment Plan Options described in section 2a and 2b above.**

Please contact the Student Financial Services Unit for further details regarding the Magna Rewards.

**Students are encouraged to contact the Student Financial Services Unit at 6 Belmont Road, Kingston 5, or by telephone at 511-3954 or 511-3957 to discuss the details of the Tuition Fee Structure, Payment Plan Options and Discounts. Students attending Rural Campuses may discuss these matters with their Centre Managers.**



**University College of the Caribbean**  
**Undergraduate Degree Programmes**  
**TUITION FEE PAYMENT PLAN SCHEDULE**  
**ACADEMIC YEAR 2010-2011**

	<b>9 Credits 3 Modules (Part Time)</b>	<b>12 Credits 4 Modules (Full Time)</b>	<b>15 Credits 5 Modules (Full Time) (Final Semester)</b>	<b>6 Credits 2 Modules</b>	<b>8 Credits 2 Modules (HRM Final Term)</b>
<b><u>Payment Plan Schedule</u></b>					
Month 1 (By Registration Date)	21,656.25	28,875.00	36,093.75	21,437.50	28,583.33
Month 2	21,656.25	28,875.00	36,093.75	21,437.50	28,583.33
Month 3	21,656.25	28,875.00	36,093.75		
<b>Total payments</b>	<b>64,968.75</b>	<b>86,625.00</b>	<b>108,281.25</b>	<b>42,875.00</b>	<b>57,166.67</b>