



University College of the Caribbean

Corporate Education & Management Services Solution Department
 Tel# 511-3977, 511-3999 or email executiveed@ucc.edu.jm

2010 Schedule

July	Dates	Cost	Location
Basic Accounting for Administrative Staff	01 - 02	\$17,500.00	Mandeville
Business Writing for Professionals	6 - 7	\$17,500.00	Kingston
Supervisory Management Level 1	8 - 9	\$17,500.00	Kingston
Superior Customer Service	13	\$11,500.00	Kingston
Telemarketing Techniques	19 - 20	\$17,500.00	Kingston
Warehouse & Inventory Management	21 - 22	\$17,500.00	Kingston
Financial Securities Management	25	\$51,560.00	Montego Bay
Entrepreneurial Workshop: <i>Marketing your small business</i>	26 - 27	\$16,500.00	Kingston
Property Management & Insurance – Plain Talk Level 2	29	\$15,000.00	Kingston