



UNIVERSITY COLLEGE OF THE CARIBBEAN

APPLICATION TO MATRICULATE TO THE UPPER LEVEL

**DEADLINE: ONE MONTH PRIOR TO THE BEGINNING OF THE PROPOSED TERM OF ENTRY.
SEPTEMBER/ JANUARY/ MAY**

PERSONAL INFORMATION:

NAME: _____
First Middle Last

GENDER: FEMALE MALE **DATE OF BIRTH:** _____

STUDENT ID # _____ **TRN #** _____

(Tick the appropriate box. See Page 2 for Key)

PROGRAMME: BUS AD HRM MKT IT THM

BUS AD WITH MAJORS IN THE FOLLOWING

A/CS AFM ISM B & F E & F E & M

(Tick the appropriate box. See Page 2 for Key)

STUDY OPTIONS: EVE SUN E B FT

PROPOSED DATE OF ENTRY TO UPPER LEVEL: _____

CONTACT INFORMATION:

ADDRESS: _____

TELEPHONE: _____ (HOME) _____ (CELL)
 _____ (WORK) _____ (EMAIL)

EMPLOYMENT INFORMATION:

EMPLOYMENT STATUS: EMPLOYED UNEMPLOYED SELF-EMPLOYED

EMPLOYER: _____ **POSITION:** _____

Declaration:

I understand that I must settle in full all financial obligations with the Student Financial Services Office before I am allowed entry at the Upper Level. I must fulfill all the requirements for the Associate degree (lower level) on/by the intended date of entry to the Upper Level. I understand and accept that I will be granted provisional entry only to the upper level if at the time of entry I am outstanding **no** more than **two (2)** modules. This provisional entry will be granted at the discretion of the Admissions Committee.

SIGNATURE OF APPLICANT _____

DATE _____

===== **OFFICIAL USE ONLY** =====

STUDENT FINANCIAL SERVICES:

This student:-

- has met all financial obligations
- has made satisfactory arrangements and approval has been granted
- has **not** met all financial obligations

Signature (Student Financial Services Officer)

Date

REGISTRAR'S COMMENTS:

This student:-

- has successfully completed the requirements of the programme in which he/she is enrolled
- needs to submit outstanding document(s)
- must consult with programme coordinator concerning completion requirements
- is **not** eligible for entry to Upper Level.

Signature (Registrar)

Date

KEY FOR MAJORS

- A/CS- Accounting AFM- Accounting & Financial Management ISM –Information Systems & Management
- B & F- Banking & Finance E & F – Economics & Finance E & M- Economics & Management

KEY FOR STUDY OPTIONS

- EVE- Evenings: 3 per week 5:30p.m.-8:30 p.m. SUN- Sundays: 8:30 a.m.-6:30 p.m. E B- Early Bird: 7:00 a.m. - 8:30 a.m. & Sunday (3hrs) or 1 evening.
- FT- Full -time: Mon- Thurs 9:00a.m.-3:00 p.m.